

Grading Policy

FOR ALL CLASSES TAUGHT BY PROFESSOR KENNETH JONES*

Students are graded by evaluations of:

1. The quality of your work 40%

This part of your grade evaluates the actual product of your work, which can be:

- A. *Original Content you produce from class assignments (can include sketch/idea books).*
- B. *Written or Posted responses/papers/reports that you author.*
- C. *The Presentation of your work.*

2. The quality in executing that work 20%

This part of your grade evaluates your process of making the work which is comprised of:

- A. *Preparation (can include evaluation of critical thinking skills and research techniques).*
- B. *Working Methods (can include your use of tools and technology, such as software).*
- C. *Time Management.*
- D. *Responsiveness to Feedback/Revisions to Work.*

3. Participation 20%

This part of your grade evaluates your involvement within the class.

- A. *Effort, ideas and input you bring to class, critiques and/or online discussion forums, (i.e.) blogs.*
- B. *Your attendance throughout the semester.*

Your effort and growth is a function of how much time and focused energy you put toward the class and how you activate discussion by your input and participation.

4. Final/Final Portfolio 20%

Your final project for the class will either be:

- A. *A creative portfolio that you design and create.*
- B. *A final presentation that you write and/or deliver.*
- C. *A final exam.*

Students will be instructed on how to create the portfolio or paper/presentation by Mid-Semester. If the class culminates with a Final Exam, students will be given advance notice of what it will cover.

**Faculty reserves the right to modify the percentage of each portion of your grade with prior notice.*

Letter Grade Translations

A	Exemplary. Well above the expectations of the course. Outstanding work, participation, attendance, and mastery of tools and conceptual skills. Work is completed, professionally presented and demonstrates a high degree of originality, skill, design and craft. Leads participation in group critiques, discussions and forums.
B	Outstanding. Above average assignments and knowledge of tools, materials and concepts. Work is completed and professionally presented and demonstrates an above average degree of originality, skill, design and craft. Active participation in group critiques, discussions and forums.
C	Standard. Average execution of assignments, participation and attendance, fundamental knowledge of tools and concepts. Work is completed and professionally presented and demonstrates an ordinary degree of originality, skill, design and craft. Participation in group critiques, discussions and forums.
D	Inferior. Below average assignments, attendance and participation in critiques. Knowledge of tools and concepts is below average. Work is incomplete and/or unfinished and may demonstrate some originality, skill, design and craft. Some participation in group critiques, discussions and forums.
F	Failing. Unsatisfactory assignments, attendance and participation in critiques. Work is incomplete or does not demonstrate originality, skill, design and craft. Work shows little or no demonstrated knowledge of tools, materials or concepts. Chronically incomplete, unfinished or unprofessionally presented work. Little or no participation in group critiques, discussions and forums.

Notice

*You will receive a letter grade for each project completed. Work is evaluated through the class critique sessions, presentations and pieces collected. **NO LATE WORK IS ACCEPTED. A grade of zero is entered for late work.***

If you have questions concerning your performance during the term, or on a specific project, please schedule an appointment with me to discuss.

An incomplete can only be assigned to students with a current passing status that are unable to complete work due to some unforeseeable condition such as a serious illness, personal tragedy, or move. If an incomplete status grade is offered, students must assume all responsibility for preparing all necessary incomplete status paperwork for faculty signature and for submission to records.

If you have been found of plagiarism in this class you will automatically fail that project/paper and possibly the class. PLEASE RESPECT THE WORK OF OTHERS. Know the difference between appropriation and stealing.

Late withdrawals are only given in extreme circumstances and must first be approved by me.